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**Meeting Report - BoG**

**February 04, 2021**

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**Board of Governors Members:**

Stefan Mozar, John Allen, Mike Nicholls, Daniece Carpenter, Wen-Chung Kao, Michael Anderson, JM (Jong Moon) Chung, Steli Loznen, Bansi Patel, Kim Fung (KF) Tsang, Supavadee Aramvith, V. Jayaprakasan, Catherine Pell, Leszek Langiewicz, Fabio Furlan, Silvia Diaz Monnier, Grant Schmidbauer, Jeff Pasternak,

**Participants:**

Stefan Mozar, Mike Nicholls, Daniece Carpenter, Wen-Chung Kao, Michael Anderson, JM (Jong Moon) Chung, Steli Loznen, Bansi Patel, Kim Fung (KF) Tsang, Supavadee Aramvith, Fabio Furlan, , Grant Schmidbauer, Jeff Pasternak,

**Guest:**

Ken Kapur

Call to order \_9:07\_\_\_\_\_ am Central USA time

Adjourn \_10:23\_\_\_\_ am Central USA time

**Welcome**

* Any items to add to the agenda?
  + No items added
* Approval of Agenda
  + Motion made and passed

**Housekeeping and Secretary's Report**

* Approval of previous Meeting Report
  + Previous Meeting Report was circulated
* Motion made and passed
* Meeting schedule for 2021 – 1st Thursday at 9 AM; administrative every other month; focus on some area alternate month

**Past President Report**

* Update on Compliance 101 training
  + Kick off meeting for Compliance 101 development on Feb 5
* Past President Report : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**President-Elect Report**

* Dashboard
  + Is now available on the website
  + All members need to update the activities and status on the Dashboard
* Many positions are open
  + Board members should recruit volunteers
* PSES distribution list has been updated with new members

**Treasurer's Report**

* Financial Outlook
  + ISPCE was a loss since the event was cancelled
  + SPCE surplus about $2K
* Attended treasurer training offered by IEEE
* Reviewed role and responsibilities of the Treasurer position
* 2020 finance report not yet completed
  + Reviewed December budget numbers
* Membership
  + Member numbers are down from the previous year
  + Revenue from membership is reduced
* Reviewed conference numbers
* ISPCE Asia
  + Discussed budget
* Fee charged by IEEE
  + Discussion on formula
  + Fee charged for each member
  + Amount is based somewhat on stock market returns
* Discussion on possibility of corporate membership
  + What would be the benefit?
  + How to calculate amount?
* Virtual Chapter finance
  + Virtual chapter needs ability to file L31
  + Each L31 produces revenue
* Proposed budget for communications
  + Motion made and seconded for $2600 for activities
  + Motion passed
* Treasurer Report : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Member Services**

* Summary of historical membership
* Reviewed membership
  + Reviewed numbers, and number in each grade
  + Reviewed members by region
* Chapter Chair List
  + List on website needs to be updated
* Discussed activities and chapter promotion
* Question - how to promote membership in Europe and other regions
  + Answer is to find out what each region needs and work to provide it
  + Develop common goals for a region
* Member Services Report : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Technical Activities**

* Reviewed progress on Mentor Program
  + Presented a list of potential mentors
* Attended the ITE TC
  + Virtual activities make it easier to arrange activities
* Distinguished Lecturer for 2021 will be Grant
  + Additional Lecturers to be recruited
* Technical Activities Report : \_\_\_\_\_\_\_\_

**VP Communications:** Mike Anderson

* Social Media
  + Posting on LinkedIn, Facebook and Twitter
  + Members in each group have increased
  + Discussed creating a You Tube channel for PSES
* Website
  + Reviewing and updating the website
* Discussed marketing campaign strategies
* Requested content from members and Technical Committees.
* Communications Report : \_\_\_\_\_\_\_\_\_\_\_\_

) **VP Conferences**

* New Plan for ISPCE
  + Moved to September 20-24
* Budget for ISPCE 2021
  + Discussed budget items
  + Revisions suggested
* SPCE 2020
  + Last report surplus is $8k
  + Some expenses still need to be paid
* ISPCE Asia
  + Planned for October in Taipei
* India Chapter
  + Requested funds for a conference. Scope of conference did not meet our field, request was denied.
* Conferences Report : \_\_\_\_\_\_\_\_\_\_\_

**VP Publications**

* Newsletter update
  + Need content for newsletter
* PSES magazine
  + Phase 1 was approved
  + Preparing for Phase 2
* Publications Report : \_\_\_\_\_\_\_\_\_\_\_\_\_

**New Business**

* No new business

**Concluding Remarks**

**Adjourn**

Meeting adjourned at 10:23 AM

**Face to Face Meetings**

*Extended Board Meetings – 2021*

* 2021 Spring Meeting – TBD
* 2021 Fall Meeting – TBD

*Monthly BoG Conferences – WebEx*

**2021** - First Thursday of the month - 9:00 AM Central US time

2021 BoG Conferences – WebEx

* January – Cancelled
* February 4 – BoG
* March 4
* April 1
* May 6
* June 3
* July 1
* August 5
* September 2
* October 7
* November 4
* December 2

***Reminder – USA Daylight Saving Time BEGINS on March 14, 2021 and ENDS on November 7, 2021.***