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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society**  | pseslogo_medium |

**Meeting Report - BoG**

**January 7, 2020**

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**Board of Governors Members:**

Stefan Mozar, John Allen, Murlin Marks, Daniece Carpenter, Mike Nicholls, Steli Loznen, Ken Kapur, Wen-Chung Kao, Lei Wang, Michael Anderson, Daren Slee, Bansi Patel,

V. Jayaprakasan, Catherine Pell, Kim Fung (KF) Tsang

**Participants:**

Stefan Mozar, John Allen, Daniece Carpenter, Mike Nicholls, Steli Loznen, Ken Kapur, Daren Slee,

Call to order \_9:05\_\_\_am Central USA time

Adjourn \_10:02\_\_am Central USA time

 **Welcome**:

* No items to add to the agenda
	+ Approval of Agenda –
		- Motion made and passed

 **Housekeeping and Secretary's Report**:

* Previous Meeting Report was circulated

 **Working item Topics**:

* BoG Election
	+ Election results are in process at IEEE
* Date of BoG May Face to Face meeting
	+ The meeting will be held on Monday, May 11
* Conferences
	+ Work on consolidating the conferences
		- We have 3 separate conferences now
	+ Asia
		- Asia conference is starting to grow
		- Considering S. Korea for a conference in 2021
		- China conference attendees are mainly academics
		- Considering Japan for a future conference
* Magazine
	+ Completing the documentation for establishing a magazine
	+ Will present at the TAB meeting for February meeting if possible, or the June meeting
	+ Met with Nancy Levenson, MIT
		- Nancy runs a conference with >300 papers
		- Proposing that we use some of the papers for publication
		- Also look to sign a MOU with MIT for collaboration
		- Her department is a world leader for system safety and software safety
* ASQ
	+ Possible collaboration for a certification for product safety
* Senior members
	+ Propose to market senior membership
	+ Use our network to help promote candidates
* Fellow committee
	+ Will be submitting 2 nominations this year
* BoG meeting
	+ Proposed a bimonthly BoG meeting with other months concentration with individual area
	+ February meetings will concentrate on conferences

 **Past President's Report**:

* Compliance 101
	+ Proposes to concentrate on developing further
	+ Have applied to EMC Symposium for 2020 to present a workshop
	+ Would like to contact some universities

 **Treasurer's Report:**

* Awaiting preliminary information from IEEE
* VPs should submit expected 2020 expenditure estimates to Murlin and Stefan
* Budget items for 2021 should also be submitted to start planning
* Expecting an income from IEEE investment performance
* Treasurer’s Report: \_\_\_\_\_\_\_\_\_\_\_\_

 **VP Member Services:**

* Chapter Chair meetings are continuing
* Corporate Connections presentation material has been developed
* Promotions for new members and Senior Members
* Virtual Chapter is the fastest growing chapter
* Received an email with request to update website for India
* Member Services Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **VP Technical Activities :**

* Distinguished Lecturer program
	+ Program started with 2 DL’s
	+ John asked how could he apply to be a DL for Compliance 101
* Mentoring Program
	+ Documents circulated to Board
	+ Ready to post announcements to website
* Technical Activities Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **VP Communications:**

* Discussion on offering a certification for product safety
	+ Stefan to put some thoughts together
* Several positions for new or existing board members listed in the report
* Final 2019 Newsletter published
* Board elections to be completed on January 10, 2020
* Looking for volunteer reporters for the upcoming Symposiums and conferences
* Send all events to be added to the PSES 2020 Calendar
* Communications Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **VP Conferences:**

* No report

 **LIAISON Reports**

* Discussed various opportunities for liaisons

 **Old Business**

* No Old Business

 **New Business**

* No new Business

 **Concluding Remarks**

 **Adjourn**

 **2020 Meetings**

*Face to Face Meetings - 2020*

* 2020 Symposium (May 12-14) – May 11, 2020 - Chicago
* Fall meeting - Fall conference – Location TBD – Date TBD

*Monthly Web Conferences*

First Tuesday of each month – 9:00 AM- Central US time

Web Conference Schedule

* January 7 - BoG
* February 4 – ExCom Focus Conferences
* March 3 - BoG
* April 7 – ExCom Focus
* May 5 - BoG
* June 2 – ExCom Focus
* July 7 - BoG
* August 4 – ExCom Focus
* September 1 - BoG
* October 6 – ExCom Focus
* November 3 - BoG
* December 1 – ExCom Focus

***Reminder – USA Daylight Saving Time BEGINS on March 8, and ENDS on November 1, 2020.***